

**MINUTES OF THE
AUBURN CITY HISTORIC DESIGN REVIEW COMMISSION MEETING
September 3, 2013**

The regular session of the Auburn City Historic Design Review Commission meeting was called to order on September 3, 2013 at 6:00 p.m. by Chair Spokely in the Council Chambers, 1225 Lincoln Way, Auburn, California.

COMMISSIONERS PRESENT: Luebkehan, Willick, Vitas, Worthington, Briggs, Combs, Green, Kratzer-Yue & Spokely

COMMISSIONERS ABSENT: None

STAFF PRESENT: Lance E. Lowe, AICP, Associate Planner

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

August 6, 2013

IV. PUBLIC COMMENT

None

V. PUBLIC HEARING ITEMS

A. HISTORIC DESIGN REVIEW – 994 LINCOLN WAY (CHURCH OF CHRIST SCIENTISTS) – FILE HDR 13-07. The applicant requests Historic Design Review Commission approval for an 18 inch Valance on the southeast building façade located at 994 Lincoln Way.

Planner Lowe presented the proposal for Historic Design Review Commission Consideration.

Commissioner Worthington asked about the Exhibit D-1, which illustrated the proposed 18-inch Valance and signage.

Planner Lowe clarified Exhibit D-1 and that the Valance would be brown. No signage is proposed other than the address.

Chairman Spokely asked about the head clearance of the Valance. Planner Lowe noted that the Valance will be over a landscape planter and not the sidewalk.

Chairman Spokely opened the public hearing.

Jeannie Appell, on behalf of the Church of Christ Scientist, addressed the Commission. Ms. Appell clarified the clearances and design of the Valance.

Commissioner Worthington asked about the scallops and final design of the Valance.

Ms. Appell noted that the final design will not include the number and design of the scallops shown in the rendering. The Valance will have a tapered look vs. a scalloped look.

Chairman Spokely closed the public hearing.

Commissioner Vitas **MOVED** to adopt Historic Design Review Resolution No. 16-10 as presented.

Commissioner Willick **SECONDED** the motion.

AYES:	Luebke, Willick, Worthington, Vitas, Briggs, Combs, Green, Kratzer-Yue & Spokely
NOES:	None
ABSTAIN:	None
ABSENT:	None

VI. COMMISSION BUSINESS

- A. Commission Powers and Duties Ad Hoc Committees to provide verbal update pursuant to AMC Sections 159.496 (A)(7) as stated:

§159.496 (A)(7) Recommend to the City Council, from time to time or as events warrant, recognition of owners or occupants of structures, improvements or sites by means of certificates, plaques, markers, or commendations who have restored, renovated and/or maintained their property in an exemplary manner.

Commissioner Green provided an outline to the Historic Design Review Commission. Commissioner Green noted that the sub-committee wanted to take an inventory of buildings that may qualify by state or local historical standards. Commissioner Green noted that property owners should be recognized for their efforts in maintaining and restoring their properties, with a plaque or other insignia.

Commission Green noted that a body of qualified individuals may need to be solicited to provide input on qualifying buildings and properties.

Commissioner Green noted that if any of the Commissioners had any ideas regarding how to recognize property owners, input is welcomed.

The Commissioner discussed various options for identifying historical properties.

VII. COMMUNITY DEVELOPMENT DEPARTMENT FOLLOW-UP REPORTS

A. City Council Meetings

Planner Lowe provided an overview of the recent Council meetings, including the Road Naming Ordinance.

B. Future Historic Design Review Commission Meetings

Planner Lowe noted that a Historic Design Review Commission meeting will be held on October 1, 2013.

C. Reports

None

VIII. HISTORIC DESIGN REVIEW COMMISSION REPORTS

None

IX. FUTURE HISTORIC DESIGN REVIEW COMMISSION AGENDA ITEMS

None

X. ADJOURNMENT

The meeting adjourned at 6:30 p.m.

Respectfully submitted,

Lance E. Lowe, AICP, Associate Planner